



**Ouachita Parish School Board  
2017 District Charter Application Process**

**Additional Charter Applicant Eligibility Requirements**

All charter school applicants must comply with the additional eligibility requirements specified below and submit appropriate responses to the Ouachita Parish School Board in a single PDF document with any necessary attachments. This should be a separate file from the responses provided for the eligibility requirements in the Common Charter Application. There is no page limit for the responses provided in this part.

Requirement	Response
1. What is the name of your non-profit organization as registered on the Louisiana Secretary of State's <a href="#">website</a> ?	
2. Please provide copy of the non-profit organization's current IRS letter confirming tax-exempt status, or provide a receipt from the IRS that an application for such status has been filed. (Note to applicant: The date to comply with this requirement is extended if an IRS receipt for filing an application for tax-exempt status is obtained and submitted prior to the School Board's decision date.)	
3. Please list at least three board members who are currently serving on the board of your Louisiana non-profit organization.	
4. List the names and certifications of the three certified Louisiana teachers who helped in the development of your charter proposal. You can verify teacher certifications <a href="#">here</a> .	
5. At least 60% of the members of the Charter Applicant board must reside in Ouachita Parish or in adjacent or adjoining parishes.	
6. According to Louisiana law, a charter school shall not result from the conversion of any private school or any home study program.  Please indicate that your charter group satisfies this requirement and will not draw resources from a former or existing private school's staff or assets for its operations.	
7. According to Louisiana law, a charter school shall not be supported by or affiliated with any religion or religious organization or institution; however, a charter school may receive from any such organization or institution support or student services including but not limited to mentoring, volunteering, fund-raising, or tutoring.  Please indicate that your charter group satisfies this requirement.	

8. Are any charter applicant board members related to or have business relationship with mission-critical partnering organizations or corporate sponsors outside of operating a charter school? If so, please describe these relationships	
9. According to the Louisiana Code of Ethics (R.S. 42:1112), board members may not receive any compensation other than reimbursement for any costs related to their work on the board. For example, board members cannot be employed by any of the schools operated by the board.  Please indicate that your charter group satisfies this requirement	
10. Are any of the charter applicant board members related to each other? If so, please identify their relationships.	
11. In addition to the background checks required in the common charter school application, the Ouachita Parish School Board requires background checks to be submitted for all non-profit organization board members, principals of identified mission-critical partner organizations, and school leaders, regardless of charter operator experience or if currently operating BESE-authorized schools in Louisiana. All background checks must be submitted in one single PDF file. Instructions and guidance for background checks can be found <a href="#">here</a> .	
12. Describe in detail liens, litigation history and/or sanctions from any local, state and/or federal regulatory agency against the charter applicant within the past five years.	
13. If you are a Type 3 applicant applying to convert an existing public school into a charter school, you must demonstrate support from a majority of eligible teachers at the school <u>and</u> from the parents and guardians of a majority of the students. To do this, you must follow the same process set by the Louisiana Department of Education which can be found on our charter application webpage <a href="#">here</a> . Please contact our district charter school contact at <a href="mailto:charterschools@opsb.net">charterschools@opsb.net</a> to submit a proposed timeline and process for faculty and parent votes for approval.  A summary of all the voting results and all appropriate forms to validate the voting process using the process described by the Louisiana Department of Education must be submitted in a separate PDF file for each voting process: parents and faculty	

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Signature of President of Charter Organization Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Print Name)